



Application Instructions

The Master of Jurisprudence (M.J.) in Aging and Policy, Healthcare Compliance and International and Comparative Business Law Instructions

Admissions

Applicants for admission to the M.J. Programs in Aging and Policy, Healthcare Compliance and International and Comparative Business Law must have a strong interest in the subject area and ideally complementary experience. Experience working in related fields is helpful but not required. Applicants must also be proficient in the English language and hold a Bachelor's degree. All applicants must also have proficiency in using a computer and navigating the internet.

Transcripts for U.S. and Canadian Applicants

Official transcripts showing conferral of degrees from all colleges or universities you attended, including undergraduate, graduate, law and professional schools, must be sent to Stetson Law, regardless of whether you earned a degree from the institution. Admission is not final until students submit final, official transcripts showing conferral of their degree to Stetson Law before enrolling. This applies to all students educated in the United States, its territories, and Canada.

Transcripts for Foreign-Educated Applicants

Stetson University College of Law's M.J. Program requires applicants to submit foreign transcripts for evaluation. Transcripts for all post-secondary education completed outside the United States (including its territories) or Canada must be evaluated through one of these services. Foreign coursework through study abroad, consortium, or exchange programs sponsored by U.S. or Canadian institutions is exempt from this requirement, provided that the work is clearly indicated on the home campus transcript. Please note the following:

- Applicants from European Higher Education Area member countries, India, China and Brazil may submit electronic copies to Gradprograms@law.stetson.edu for review.
- Applicants from all other countries will submit their official transcripts to one of the following companies for evaluation. You should start the process a minimum of six weeks before the application deadline. These services will require an additional fee. Please review their website or call them for instructions on how to submit your transcripts to avoid delays:

- **Academic Evaluation Services, Inc.**

11700 N. 58th Street
Tampa, FL 33617
Phone: 813-374-2020
Fax: 813-374-2023
Email: info@aes-edu.org
Web: www.aes-edu.org

- **Josef Silny and Associates, Inc.**

7101 SW 102nd Avenue
Miami, FL 33173
Phone: 305-273-1616
Fax: 305-273-1338
Email: info@jsilny.com
Web: www.jsilny.com

- **World Education Services (WES)**

By Postal Mail:

WES Reference No. _____

World Education Services
Attention: Documentation Center
P. O. Box 5087
Bowling Green Station
New York, NY 10274-5087

By Courier (DHL, FedEx, UPS):

WES Reference No. _____

World Education Services
Attention: Documentation Center
64 Beaver St, #146
New York, NY 10004



Language Proficiency

All applicants must demonstrate strong proficiency in the English language. Applicants whose native language is not English must achieve a TOEFL examination score of at least 88 on the Internet-based test or 6.5 on the IELTS exam. Scores are valid for three years. For TOEFL information, visit <http://www.ets.org/>. For more information on IELTS, visit <http://www.ielts.org/>.

Please note that language exam results should be directly sent to school code 5630 to the Law School for TOEFL or for the IELTS exam submit the following information: Stetson University College of Law, 1401 61st Street South, Gulfport, Florida 33707.

If you are not a native English speaker, but believe you should be exempt from taking the TOEFL or IELTS, please include a short essay explaining why. This will be considered with your application. A TOEFL or IELTS score may still be requested after the review of your application.

GRE or GMAT Exam Scores

The GRE or GMAT exam score is required, but may be waived by request for applicants with relevant work experience in a field related to the selected degree program. In lieu of a score please include a short paragraph request to waive the score and a brief description of your relevant experience.

Application

Applicants must complete the online application along with the personal statement, resume and transcript copies by the deadline. Recommendations letters are detailed below but they may also be attached or may come separately from the recommender him/herself. There is no application fee.

Application Deadline

Classes will be admitted each January and August, with the preferred application deadline of December 1 and July 1 of each year. Ideally international applicants should submit their application material before May 1 to allow adequate time for transcript evaluation and visa processing. Late applications may be accepted, time and space permitting.

The Faculty Committee on Admissions will consider applications on a rolling basis.

Recommendation Letters

Please submit a minimum of one letters of recommendation; a maximum of three letters will be accepted. Please have the recommender(s) send the letter(s) to Stetson Law via email to gradprograms@law.stetson.edu, mail or fax. Academic references are encouraged; however, we recognize that many students have difficulty obtaining academic references and will not penalize candidates if one cannot be obtained.

Personal Statement and Resume

Applicants must prepare a Personal Statement of less than 1,200 words addressing:

“What are your professional goals and how would the M.J. program enhance your career?”

The admissions committee is particularly interested in reading about your special accomplishments; personal, professional or academic achievements; or any other information that may help us evaluate an application and understand the applicant's interest in earning this degree. Because of the limited number of seats in the program, Stetson's goal is to admit students who have some experience in a related field, a strong interest in understanding law or can identify how this program would advance their careers. Essays addressing these points are particularly helpful to the admissions committee.

Candidates may also submit an addendum to explain unusual circumstances, such as grade fluctuations.

Applicants are required to submit a resume along with their personal statement and application. The resume and personal statement should be emailed to Gradprograms@law.stetson.edu with the completed application for admission.



Notification of Application Status and Decision

Applicants will receive an email confirming receipt of their application. The International Programs Office will also inform applicants if there are missing items or if additional information is needed to process the application. Important: All decisions will be communicated via email. Decisions are not released by phone, except for U.S. military personnel stationed abroad.

Seat Deposit

If admitted, a **nonrefundable** deposit of \$500 is required to reserve a seat. Please note the seat deposit deadline and instructions for remitting payment on your letter of acceptance. This deposit will be credited to your tuition upon registration. Please make checks or money orders payable to Stetson University College of Law. Credit cards are also accepted. Please note that seat deposits are **nonrefundable**.

Disclosure Certification

Any false or misleading statement, or an inaccurate application, may be the basis for denial of admission, or if admitted, disciplinary action, including, but not limited to, dismissal from the College of Law, revocation of admission, revocation of credits or degree, or other appropriate sanctions, regardless of when discovered. By transmitting your application you certify that you have read and understood the application, and that the information you have submitted is complete and correct to the best of your knowledge and belief.

Applicants with Disabilities

In the spirit and law of the ADA, The College of Law provides reasonable accommodations for students with disabilities. Individuals seeking information about disability accommodation at the College of Law are encouraged to read more about Accessibility Resources for Students with Disabilities on the Stetson website. Questions can be directed to the ADA Coordinator at ada@law.stetson.edu.

The College of Law invites applicants with disabilities to disclose any anticipated barriers concerning accessibility. Information you would like considered in the admission's process can be disclosed within the Personal Statement. Any accessibility information disclosed will remain confidential and will be considered only as directed by relevant law. Please note that this disclosure is voluntary and will not result in adverse treatment.

Nondiscrimination Policy

It is the policy of Stetson University not to discriminate on the basis of sex, disability, race, age, religion, color, national or ethnic origin, ancestry, marital status, veteran status, sexual orientation, gender identity, gender expression, genetic information, physical characteristics, or any other category protected by federal, state, or local law in its educational programs, admissions policies, financial aid, employment, or other school-administered programs. The policy is enforced by Stetson and, where applicable, federal laws such as Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975. The University is an equal opportunity educational institution.

Inquiries regarding compliance with these statutes, and referrals to designated coordinators under the ADA/Section 504, Title IX, and the Age Discrimination Act may be directed to the Dean of Students, 421 N. Woodland Blvd., DeLand, FL 32723, 386-822-7200 for the DeLand and Celebration campuses, and to the Associate Dean for Academics, 1401 61st Street South, Gulfport, FL 33707, 727-562-7809 for the Gulfport and Tampa campuses, or to the Director of the Office for Civil Rights, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-1100, 800-421-3481, TDD: 877-521-2172.

Notice of Privacy Rights

Stetson University College of Law is covered by the Family Educational Rights and Privacy Act of 1974 (FERPA), which is designed to protect students' rights with regard to educational records maintained by the institution. Under this Act, students have the following rights: 1) the right to inspect and review educational records maintained by the institution that pertain to such student; 2) the right to challenge the content of records on the ground that they are inaccurate, misleading or a violation of the student's privacy or other rights; and 3) the right to control disclosures from the student's records with certain exceptions.

The information in this publication applies to the Academic Year 2017–2018 and is accurate and current, to the extent possible, as of September 2016. The College of Law reserves the right to change programs of study, academic requirements, teaching staff, the calendar and other matters described herein without prior notice, in accordance with established procedures.



Notice of Campus Security Act and Fire Safety Reports

Copies of the annual Campus Security (Clery) Act Report and Fire Safety Report and Plan are available at no charge from the Public Safety Department. To receive a copy, call 727-562-7801, or visit the College of Law's website at www.law.stetson.edu/pubsafety/.

To obtain further information about Stetson University College of Law's Master of Jurisprudence programs, contact:

Stetson University College of Law
International and Graduate Programs
1401 61st Street South
Gulfport, FL 33707
Phone: 727-562-7654 | Fax: 727-231-0723
E-mail: Gradprograms@law.stetson.edu